These instructions apply if you wish to apply for an incidental exceptional transport permit using the digital roadmap for exceptional transport (Digitale Wegenkaart Ontheffingen). You need a CROS Web certificate to create a preferred route.

**Step 1**

On https://dwo.rdw.nl you can see the ‘Route voorstellen’ button in the menu bar above the map. Clicking this takes you to the page shown below.

![Digital Roadmap](https://dwo.rdw.nl)

**Startdatum**
Here you must fill in the date on which you want your exceptional transport permit to start. This is the transport date.

**Duur in weken**
Here you must fill in the period for which your incidental transport permit must remain valid.

**Voertuiggegevens**
Here you must fill in the dimensions of your transport. Note; only fill in the dimensions that fall outside of the normally legally allowed dimensions. When you have filled this in click ‘Volgende’.

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**Step 2 Select a departure point and a destination**

Here you see the map and the dimension(s) you have filled in. Click the ‘Route toevoegen’ button to the left of the map. You have the following choices:

- You can choose whether the transport will be laden or unladen when the route is travelled,
- You can add a route by specifying a departure point and a destination, or
- Right-click a location on the map to select the departure point or destination.

Choose whether to create a laden or unladen route. You can then select a departure point and a destination.

If you decide to specify an address, fill in the address in the text field under ‘Route plannen’. Press <ENTER> after you have entered the address. The address you filled in will be shown on the map as the departure point. Now enter the destination in the same way.
You can also right-click on a road segment on the map. Position a departure point (Plaats beginpunt) or destination (Plaats eindpunt) by selecting this option in the menu that appears under your mouse cursor.

The next screen will be displayed, where you can click ‘Plan’ to plan your route.
Step 3 Amend your route

Your route will appear after you click 'Plan'.

If this is not the desired route you can decide to add a ‘viapunt’. This is a point that the system will take into account when creating the route, on condition that this is physically possible. To do this, use the ‘Voeg via punt toe button’ or right-click and select ‘Voeg via punt toe’. If you decide to do this, the blue route will
disappear and you will have to replan the route.

After you have re-entered your route, it will be displayed. If you agree with the new route, you can save it. After you have saved the route, you see the departure point and destination under the header ‘Routes’.

When you have also filled in the unladen dimensions in the start screen, you can submit this using the ‘Route toevoegen’ button. If it is, for instance, a vice-versa route, you can click on the icon next to the first address to turn start and end point.
Step 4 Apply for your exceptional transport permit

Here you are given an indication of the number of road authorities that need to be asked and the total number of road authority areas through which the route passes. This is an indication, it is not certain that you will receive your permit showing exactly these routes.

If you now select ‘Opslaan en afronden’, your route details will be saved and the ‘Ontheffing aanvragen’ button will be displayed. Clicking this button forwards you to CROS Web, your application data will be stored and forwarded to your CROS Web application.